



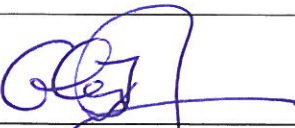

**KINGS TRANSIT AUTHORITY
REGULAR BOARD MEETING-MINUTES**

August 27, 2018

The regular board meeting of Kings Transit Authority was held on the above date at 4:00pm at Kings Transit Authority – New Minas NS.

<p>1. Welcome and Roll Call</p>	<p><u>Attendance:</u> <u>Board Members</u> Councilor Brian, Town of Wolfville; Board Chair Councilor Raven, Municipality of the County of Kings; Vice Chair (Departed meeting 4:45pm) Councilor Hodges, Municipality of the County of Kings Councilor Spicer, Municipality of the County of Kings Councilor Bustin, Town of Berwick (Alternate) <u>Service Partners</u> Councilor Diane LeBlanc, Municipality of the County of Annapolis <u>Other Attendees</u> Mark Phillips, Municipality of the County Kings; CAO Karen Kluska, Municipality of the County of Kings; Financial Analyst <u>KTA Staff</u> Glen Bannon, General Manager Kaileigh Smith, Office Coordinator Kate Dixon, Accounting Clerk (Departed meeting at 5:00pm)</p>
<p>2. Approval of Agenda</p>	<p><u>MOTION:</u> To Approve the Agenda of August 27, 2018 with the following Amendments <u>List of Amendments:</u> Move Item 7 – New Business; 2018/19 Operating and Capital Budgets – as Item 3 Move Item 6- Audit Presentation- as Item 4. Move Items 2, 3, and 4- Approval of June 27th, 2018 Regular Board Meeting Minutes, Approval of June 27th, 2018 Special Board Meeting Minutes, and Approval of July 10th, 2018 Special Board Meeting Minutes- as items 5, 6, and 7 respectively.</p>

	<p>Councilor Raven/Councilor Spicer (Moved/Seconded)</p> <p>MOTION CARRIED</p>
<p>3. New Business</p>	<p>a) 2018/19 Operating and Capital Budgets General Manager Bannon presented the budgets to the Board. Of note, Management Fees for both Annapolis and Digby Counties have been increased with this Operating Budget.</p> <p>MOTION: To rescind previous motions related to the approval of the 2018/19 Operating and Capital Budgets that were recommended to the Municipal Units.</p> <p>Councilor Raven/Councilor Hodges (Moved/Seconded)</p> <p>MOTION CARRIED</p> <p>MOTION: To recommend the 2018/19 Operating Budget of \$1,795,832 to the Municipal Units for Approval.</p> <p>Councilor Raven/Councilor Hodges (Moved/Seconded)</p> <p>MOTION: To recommend the 2018/19 Capital Budget to the Municipal Units for Approval.</p> <p>Councilor Hodges/Councilor Spicer (Moved/Seconded)</p> <p>MOTION CARRIED</p>
<p>4. Audit Presentation</p>	<p>As the Audit findings were presented to the Audit Committee prior to this meeting, the findings were presented as an overview for the remainder of the Board Members, KTA Staff and Service Partners.</p> <p>MOTION: To approve the 2017/2018 Audited Financial Statements and to approve the audit report as received from Grant Thornton with the addition of a notation regarding Capital Grant Accounting in the Internal Control Letter.</p> <p>Councilor Spicer/Councilor Hodges (Moved/Seconded)</p> <p>MOTION CARRIED</p>

<p>5. Approval of June 27th, 2018 Regular Board Meeting Minutes</p>	<p>MOTION: To Approve the June 27th, 2018 Regular Board Meeting Minutes with the following Amendments List of Amendments:</p> <ul style="list-style-type: none"> - Old Business (7)- add the word "surplus" in front of "Cutaway Buses" - New Business (8) b) Nova Scotia Community Transportation Network- Remove Councilor Brian's name. <p>Councilor Hodges/Councilor Bustin (Moved/Seconded)</p> <p>MOTION CARRIED</p>
<p>6. Approval of June 27th, 2018 Special Board Meeting Minutes</p>	<p>Councilor Hodges/Councilor Spicer (Moved/Seconded)</p> <p>MOTION CARRIED</p>
<p>7. Approval of July 10th, 2018 Special Board Meeting Minutes</p>	<p>Councilor Hodges/Councilor Spicer (Moved/Seconded)</p> <p>MOTION CARRIED</p>
<p>8. Adjournment</p>	<p>Meeting Adjourned 5:30pm</p> <p>Councilor Hodges/Councilor Spicer (Moved/Seconded)</p> <p>MOTION CARRIED</p>
<p>9. Next Meeting</p>	<p>The next meeting will be held on October 3, 2018 at 4:00pm in the Board Room, KTA Office, New Minas</p>
	<p>Approved at the KTA Board meeting of 10/03/2018</p>
	<p>Recorded by Kaileigh Smith</p>
<p>Signatures of Approval</p>	<div style="text-align: right;">  _____ General Manager  _____ Board Chair </div>

